

**LIST OF STATE PUBLIC INFORMATION OFFICERS AND APPELLATE AUTHORITIES UNDER THE RIGHT TO
INFORMATION ACT - 2005**

GENERAL ADMINISTRATIVE DEPARTMENT

Sr. No.	Name of the Department	Public Information Officer's Address, Telephone No. & Email ID	First Appellate Authority's Address, Telephone No. & Email ID
1	Personnel , Welfare & Management	Senior Administrative Officer Personnel Department, BEST Bhavan, 1 st floor, BEST Marg, Colaba, Mumbai - 400 001. Tel.No.22799771 Email : personneldept@bestundertaking.com	Personnel Manager (IR) Personnel Department, BEST Bhavan, 1st Floor, BEST Marg, Colaba, MUMBAI-400001. Tel.No.22799339 Email : personneldept@bestundertaking.com
2	SECRETARIAL including CORRESPONDENCE & TYPING SECTION	Asst. Admn., Secretarial Department, 2 nd floor, BEST Bhavan, BEST Marg, Colaba, MUMBAI-400 001, Tel.No.22799319, Secretary@bestundertaking.com	Secretary, Secretarial Department, BEST Bhavan, 1 st floor, BEST Marg, Colaba, MUMBAI-400 001, Tel.No.22733322, Secretary@bestundertaking.com
3	SECURITY & VIGILANCE	DY. CHIEF SECURITY OFFICER (ADMN.) Security&VigilanceDept., 4th floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Tel.No.22799359/22840668. Email: sraocca@bestundertaking.com	DY. CHIEF SEC. & VIGILANCE OFFICER Security&VigilanceDept., 4th floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI–400 001. Tel.No.22799351/22799352 /22840668. Email: sraocca@bestundertaking.com
4	PUBLIC RELATIONS	ASST. PUBLIC RELATIONS OFFICER, Public Relations Dept., 2nd floor, Electric House, BEST Marg, Colaba, MUMBAI – 400 001. Office : 22799396 , Mobile No. 9867404059 Email: dattatrayadagade68@gmail.com probestundertaking@gmail.com	PUBLIC RELATIONS OFFICER Public Relations Dept., 2nd floor, Electric House, BEST Marg, Colaba, MUMBAI – 400 001. Office : 22799395 , Mobile No. 7303788215 Email: sudas.sawant08@gmail.com

5	ACCOUNTS (including ESI Section)	CHIEF ACCOUNTANT Accounts Dept., 2nd floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Email: accounts@bestundertaking.com Tel.No.22799368	ASSIST. CHIEF ACCOUNTS OFFICER, Accounts Dept., 2nd floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI–400 001. Email: accounts@bestundertaking.com Tel.No.22799362
6	BUDGET	DEPUTY BUDGET OFFICER BudgetDept.,3rd floor, Parivahan Bhavan,Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Tel.No.22799367 EMAIL: budget@bestundertaking.com	BUDGET OFFICER BudgetDept., 3rd floor, Parivahan Bhavan,Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Tel.No.22799367 EMAIL: budget@bestundertaking.com
7	PROVIDENT FUND	ASST. ADMN. OFFICER (PROVIDENTFUND) Provident Fund Dept.,3rd Floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, Mumbai - 400 001. Tel.No.22799404. Email: bestpf@bestundertaking.com	Assist. Administrative Manager (PROVIDENTFUND) Provident Fund Dept.,3rd Floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, Mumbai - 400 001. Tel.No.22799400. Email: bestpf@bestundertaking.com
8	CASH	AM(CASH) Cash Dept.,Ground floor, BEST Bhavan,BEST Marg, Colaba, MUMBAI – 400 001. Tel.No.22799612/613	Sr. AO (CASH - I) Cash Dept.,Ground floor, BEST Bhavan,BEST Marg,Colaba, MUMBAI–400 001. Tel.No.22799611
9	TIME KEEPING	ADMN.OFFICER (TIME KEEPING) Time Keeping Dept., 3rd floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Tel.No.22799385 Email id <u>-aamtk@bestundertaking.com</u>	ASST.ADMN.MANAGER TIME KEEPING (Delegation), TimeKeepingDept.,3rd floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI-400001. Tel.No.22799386 Email id <u>-aamtk@bestundertaking.com</u>
10	INTERNAL AUDIT	Asst. Manager (Audit)-3 InternalAuditDept., 2nd floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Tel.No.22820011/22799376 Email: agmaudit@bestundertaking.com	Dy. Manager (AUDIT)-II, Internal Audit Dept., 2nd floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Tel.No.22799372/22846535 Email: agmaudit@bestundertaking.com

11	INFORMATION TECHNOLOGY (IT)	ASST. ADMN. MANAGER (IT), IT Department, Backbay Depot, Backbay Reclamation, Cuffee Parade, MUMBAI -400 005. Tel.No.22184289/22181230
12	LEGAL	LEGALADVISOR, LegalDepartment.
13	MATERIALS MANAGEMENT	ASST. ADMN. MANAGER (MATERIALS), Materials Management Dept., 4th Floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Tel.No.22856262 Ext. 414 Email: bskale@bestmmd.net
14	Senior Administrative Officer	
15	Personnel Department, BEST Bhavan,	

Personnel ,

Welfare &

Management

1st floor, BEST Marg, Colaba,
Mumbai - 400 001.

Tel.No.22799771

Email :

personneldept@bestundertaking.com

**CORRESPONDENCE
& TYPING**

Dy. CHIEF MANAGER(IT) IT Department, Backbay Depot, Backbay Reclamation, Cuffee Parade, MUMBAI -400 005. Tel.No.22185517	
CHIEFLEGALADVISOR, LegalDepartment.	
DY. CHIEF MATERIALS MANAGER, Materials Management Dept., 4th floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Tel.No.22841023 22856262 Ext. 414 Email: bdkoshti@bestmmd.net	
Personnel Manager (IR)	
Ag. Sr.DY. CHIEF MEDICALOFFICER, Medical Department, 1 st floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Tel.No.22799343	

MUMBAI-400001.

Tel.No.22799339

personneldept@bestundertaking.com

BUDGET OFFICER BudgetDept.,
3rd floor, Parivahan Bhavan,Shahid
Bhagat Singh Marg, Colaba,
MUMBAI – 400 001.
Tel.No.22799367 EMAIL:
budget@bestundertaking.com

16	TRANSPORTATION ENGINEERING
17	TRAFFIC (Including Ticket & Cash and Accident Claims Department)

**Personnel ,
Welfare &
Management**

**CORRESPONDENCE
& TYPING**

ADMN.MANAGER, Transportation Engineering Dept., Dadar Workshop, Bus Office, 1stfloor,Tilak Road, MUMBAI– 400014. Tel.No.24194214 Email: ws.amte@bestundertaking.org	CHIEF MANAGER (WORKS) Transportation Engineering Dept. Dadar Workshop, Bus Office, 1stFloor,Tilak Road, MUMBAI – 400 014. Tel.No.24194215 Email: Chief Manager (Works)" <rnbandi@bestundertaking.org>
Traffic Officer Chief Manager(Traffic)'s Office. BEST Bhavan.	Asst.Depot Manager(Administration)

Senior Administrative Officer

Personnel Department, BEST Bhavan,

1st floor, BEST Marg, Colaba,

Mumbai - 400 001.

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Personnel Manager (IR)

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Tel.No.22799367 EMAIL:
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Sr. No.	Name of the Department	Public Information Officer's Address & Telephone No.
18	TRAFFIC DEPARTMENT	AG. DEPUTY DEPOT. MANAGER (COLABA)

Senior Administrative Officer

**Personnel ,
Welfare &
Management**

Personnel Department, BEST
Bhavan,
1st floor, BEST Marg, Colaba,
Mumbai - 400 001.
Tel.No.22799771
Email :
personneldept@bestundertaking.cc

**CORRESPONDENCE
& TYPING**

FirstAppellateAuthority'sAdd ress& TelephoneNo
AG.DEPUTYCHIEFMANAGER TRAFFIC (PLANNING & CONTROL)

Personnel Manager (IR)

MUMBAI-400001.

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